

10. Religion 11. Caste

12. Contact Details (Student)

13. Contact Details (Parent) Mob

Land

E-mail

14. Educational Qualifications:
(Attach attested copies of certificates to prove Age / Qualification / Training)

Examination Passed	Subjects	Board / University	Year of passing	Register No.	Total marks obtained

15. Details of Travel Concession required by the student.

a) By Road Name of the Nearest bus stop

District

b) By Rail Name of the Nearest Rly Station

District

DECLARATION BY THE CANDIDATE

I declare that the information given in the application form is accurate to the best of knowledge and belief.

Date:

Name:

Signature

GENERAL RULES AND REGULATIONS

Students and their Guardian/Parent are requested to read the rules and regulations carefully before filling the application form.

1. Application form should be filled in properly and correctly and the declaration forming part of the application has to be signed by the student as well as the Parent/ Guardian.
2. All application should be accompanied by:-
 - a. Attested copies of certificates and mark lists
 - b. Registration fee & Admission fee
 - c. 3 Copies of passport size photograph with name
3. Incomplete applications/ applications without the required fee are liable for rejection.
4. The Director / Center Manager/ Principal reserve the right to reject the application for admission without assigning any reason.
5. The management reserves the right to modify and restructure the course fee, rules and regulations etc. and the students and their guardian/ parent are to abide by them.
6. If the IETE/MHRD/ Govt levies any extra fee from the students towards Registration/Examination/ Lab practice/Practical records of any other form for the course the students are liable to pay such fee.
7. The registration for the course/ examination is the responsibility of the student and the institution is having no responsibility for it.
8. Identity cards will be issued to all students at the time of admission. It should be kept by the students while in the institute premises and produced on demand till the completion of the course. Also, Identity cards are not transferable. Uniforms are compulsory and the students without uniform shall be shutout from the class.
9. If the Transport /Railway authorities rejects travel concession, the institution is not responsible for the restoration of it .
10. Course fee can be paid in lump sum at the time of admission or by way of installment.
11. Fee once paid will not be refunded or transferred under any circumstances.
12. Installment of fee should be paid on or before, the 5th of every month and a fine of Rs. 25/- will be levied up to the 10th. Fee defaulters will not be allowed to attend the class,
13. The students should collect proper fee receipt as soon as the payment is made and produce it for verification on demand.
14. Students expelled from the institute for disciplinary reasons or discontinued at their own risk are bound to pay the full course fee.
15. Students are also liable to pay a refundable caution deposit of Rs.250/- at the time of admission towards losses or damages in the Institution property or to the lab equipments / tools etc. The deposit will be refunded, after applicable deduction at the end of the course.
16. Students shall maintain a high degree of discipline in the class room and the institute premises at all times.
17. Students are accountable for the loss or damage to instruments and other properties issued to them.
18. The students will not be permitted to enter the class after the commencement of the class in the FN/AN session.
19. In all matters related to the student and the institution, the decision of the management shall be final.
20. At least 80% attendance is compulsory to qualify a student to appear for examination.
21. Shortage of attendance , if caused due to illness, may be condoned on submission of a medical certificate from a registered medical practitioner along with a condonation fee of Rs.50/-
22. Continuous absence for a period of 14 days without prior permission or leave will entail the removal of the student's name from the rolls without refund of any fee. However, they are eligible for readmission on payment of readmission fee.
23. Students who are found violating the rules and regulations of the institute will be removed from the rolls without refund of any fee.
24. The Student shall not use mobile phones inside the campus. The mobiles ceased will be returned to the parents only after completion of the course.
25. Rules and regulations of accrediting institutions in case of accredited courses will be followed as such. Registration with such institutions and all payments due to them are to be made by the candidates themselves.

26. For all legal matters pertaining to the institutions, the jurisdiction will be Calicut.
27. Certificate will be issued only after successful completion of the course
28. The management reserves the right to make any amendments in the rules and regulations as and when found appropriate and necessary.
29. The management shall have discretion to charge additional fee for CSE Association/E TE Association, conducting of seminars, project work, study tours, college magazines, arts and sports competitions and college day function etc at any time of the academic year and the student is bound to pay it.
30. The student and parent has to sign an anti ragging declaration for getting admission.

COMBINED DECLARATION

We have read the rules and regulation thoroughly. We fully agree to the above rules and conditions of the Institutions as amended from time to time.

Signature of the Candidate:

Signature of the Guardian:

Name of the Candidate:

Name of the Guardian: